Visit the <u>SuperUROP application website</u>.

If you used the site last year, your login should still work: please click on "Login" on the left side of the page. If you have forgotten your password, take a guess (or enter 1234), and if it's wrong, the system will offer to email you a new password. You can later change that password via "My Profile" in the left column.

If you haven't used the site before, go to

https://superurop-apply.mit.edu/eecs/faculty-register.tcl

- Enter your email address on that page and click on "Register."
- On the next page, please fill in the form with a password of your choosing and your contact information. Then click on "Register."
- Next, check your email for a confirmation code and enter it on the next page. Then click "Confirm."
- Then one of two things will happen:
 - 1. You will see a "Welcome" page with a link to the "Faculty" page. (This happens if the email address you used is in a list of expected email addresses.)

OR

- 2. You will see a "Welcome" page that asks you to contact <u>Search-Admin@superurop-apply.mit.edu</u> to upgrade your clearance so that you can see the "Faculty" page. You will receive an email when your clearance has been upgraded and then, after refreshing (or reloading) that page, or logging in again, you will be able to see the "Faculty" page.
- Once you are logged in, please click on "Create a New SuperUROP Project." This form will ask you for
 - 1. a title for your project
 - 2. a graduate student mentor (optional)
 - 3. contact email address
 - 4. a text description of your project (200 word limit)
 - 5. an image (optional)